

Minutes Feb 23, 2023

Meeting called to order – President Ethel Soukey 6 p.m

Role call: Pres Ethel Soukey, VP Linda Kellaway, Library manager Margaret Hedden Trustees: Mary Boucher, Denise Smith, Bryana Fleming, Rita Flath

Voted to accept the resignation of secretary Nicole Bertrand Motion made by Mary B 2nd Rita Flath

Temp Vote: Denise temp secretary – Rita F made the motion Seconded Mary B

Rita Flath made the motion to accept the meeting minutes from Nov 10 2022 seconded Mary B

Library's manager report: discussion/questions – Bryana F made the motion to accept the moving of \$600 to include \$400 from Equipment to Social Security and \$200 to Medicare, 2nd Mary B

Linda K made the motion to approve the contract with Town of Pamela to receive \$500 payable on or before Aug 1 2023 Bryana F seconded

Bryana F made the motion to accept the resolution for tax levy increase in the amount of 60,000 (an increase in the IRSCD Budget to be divided among Theresa, Antwerp, Philly and Evans Mills libraries) voted to accept was unanimous

Old Business: Rita F will follow up with when the inspection of ventilation system will be completed (ordered by Hyde Stone Mechanical Contractors)

Discussion of Sexual Harassment training policy (NCLS) - members are expected to get on line and watch 2 videos – Bryana will double check w/NCLS to see if trustees are required to take the training

Materials Selection/collection policy (No changes in the past 5 yrs) Rita F made the motion to accept and Mary B 2nd

NEW Business: Library Director Manager – Motion made by Rita F 2nd by Mary B to advertise for position by using the web, post at NCLS, Work place and Town office – Resumes due and will be looked over by March 31st

Bryana F is willing to learn Directors job so that if/when Helen leaves she will be knowledgeable and take that position over HOWEVER we still need to fill Margaret's impending position (Jan 2024)

The decision to vote was tabled until the March meeting – discussion if paid position what will Bryana receive and understanding that she would not be able to remain a Trustee status

Meeting room policy: changes made to #1 regarding forms, #3 fees, #8 occupancy, statement of policy will remove "generally" on front page and Contact information will be added to the policy and agreement ... Linda K made motion to accept policy with changes 2nd by Rita

Annual report was tabled until March meeting (Margaret will submit to NCLS when ready)

Mary B made a motion 2nd by Linda K to allow Margaret to talk w/Sharon Lewis (already a substitute) to train in the library one hour a week paid \$14.20 per hour...until an interim Manager is hired.

BOE meeting Thursday March 2nd – will ask Katie to speak on behalf of all libraries (Board of Education)

Mary will speak with Bob (get back to the Board for March meeting) regarding the possible sponsorship of two Summer programs (suggested by Mary Louise blrilib) to be secured at the Rec area. They would include a reptile and NY Zoo outreach experiences.

Meeting adjourned 7:28 motion made by Linda K, 2nd Mary B

Respectfully submitted – Denise Smith - temp secretary