

AGENDA-MARCH 30, 2023

Call to order: President Ethel Soukey

Guest this evening from NCLS, Katie St. Laurent and Matt Corey

Roll call: Interim Secretary Bryana Fleming

Minutes of the last meeting Interim Secretary Denise Smith. A motion to accept the minutes of the February 23, 2023 meeting. vote to accept each separately.

TIME ASIDE FOR PUBLIC COMMENT:

Did the Library receive an email for public comment to be read?

Is there someone in attendance that cares to make a public comment?

Discussion on By-Laws:

Library Manager's report

Correspondence:

Correspondence concerning Member Fees beginning April 2022 (This FY) concerning the Member fees- increase for us \$500 +/-.

Old Business:

Meeting Room Policy and Guidelines and the Room use agreement are here for your review and approval. Vote

Received signed contract from Jeff's Landscaping, for increased cost of \$2500.00; for Maintenance Contract for the 2023 season. May 1, - October 30, 2023.

The conflict of Interest need to be signed by all Trustees for 2023.

At the last NCLS update; Angela Newman said there are meetings with the Trustees on line "Coffee with a consultant" Monday and Wednesdays. Trustees are notified by email. Has anyone received them or attended them?

Angela Newman

5:45 PM (14
minutes ago)

to me

Hi, Margaret! It's called Coffee with a Consultant. You can find them on our Events page:

<https://ncls.libcal.com/calendar?cid=10796&t=g&d=0000-00-00&cal=10796&inc=0>

Angela Newman

Continuing Education Coordinator

North Country Library System

22072 County Route 190, Watertown NY 13601

Phone 315-782-5540 x225

We got a letter from the Black River Librarian; Mrs. Hunt; would like us to join them in hiring Repco for their summer reading program at \$400.00 and ask the Town of LeRay to fund it. The Town of LeRay is willing to fund programs with their Bed Tax. This is a program with/about reptiles. Also Black River is going to ask Boyer to their summer program and also I thought maybe we could ask him to come to Evans Mills for our Summer Reading Program in July. We could also ask the Town of LeRay to fund it. It would be \$300.00 for his Bubble Show. Maybe if the weather was good we could have it on the patio. Mary Boucher was going to ask Mayor Boucher.

Sharon Lewis came in one hour the 4 weeks in March to train.

New Business

Memo from Paulette, on E-Rate application; what do you want to do?

Permission to hire Story hour manager at \$50.00 a session for four sessions during summer recreation (\$200.00). If she has to stay after the 1-hour timeframe, do you want to pay her and how much? Last year the kids did not come down from the park until a half hour after it was to start. Karin Moses is the librarian at the Evans Mills Primary. The Village is having summer recreation. Vote

Permission to pay library staff at their usual hourly rate to help with story hour during summer recreation. Vote.

Director and Assistant Director (both technically Part Time Clerks; we have received 14 applications to date; left open until March 30, 2023.

Permission to move funds in the FY 2022-2023 budget: \$600 from Equipment; \$400 to Social Security and \$200 to Medicare. \$4000 out of fund balance and add to the AFB for Salary. Vote

Review the new Budget for FY 2023-2024; runs from June 1, 2023 thru May 31, 2024.

Discuss and vote.

Discuss the job descriptions received.

Set date and time of next meeting: Thursday, June 29, 2023 at 6:00 P.M.

Vote to adjourn

Respectfully Submitted

Margaret Hedden